

**Village of Hartford
Building Permit Application**

1. Name, Address and Phone Number of Applicant

2. Name, Address and Phone Number of Owner or Operator.

3. Proposed Use or Improvement.

4. Number of Occupants or Employees. _____

5. Location of Proposed Structure. _____

6. Dimensions of Proposed Structure. _____

7. Height and setbacks (distance from property lines) of proposed structure. A. Height _____ B. Front Setback _____
C. Left side setback _____ D. Right side setback _____
E. Rear Setback _____

8. Number and size of proposed dwelling units. _____

9. Location and number of proposed parking and /or loading spaces and access ways. _____

10. Location of all existing or proposed utilities. _____

11. Permanent Parcel Number (Obtained from tax bill) _____

12. Estimated cost of improvement. _____

13. Provide a sketch of the improvement in the space provided.

A final inspection and a Certificate of Occupancy must be issued by this Department before this structure can be used or occupied. I/We will agree that all work performed under this permit will be in accordance with the Village of Hartford Building Codes and/or Zoning Ordinances.

**RIVERBEND ENTERPRISE ZONE
CERTIFICATE OF SALES TAX EXEMPTION**

THIS CERTIFICATION AND SEPARATE "PURCHASER STATEMENT" MUST BE FILED WITH EACH RETAILER AT THE TIME BUILDING MATERIALS ARE ORDERED.

NOTICE TO RETAILER OF BUILDING MATERIALS:

This is to certify that the project listed below is within the RIVERBEND EZONE and is eligible for Sales Tax Exemption on building materials purchased for the period beginning _____ and ending _____.

This exemption applies only to materials purchased from eligible retailers.

This certification and separate "purchaser statement" should be retained and filed with invoices for tax-exempt building materials purchased for this project.

Project/Company Name: _____
Project/Company Address: _____

Project Owner:

Contractor Name:
Contractor Address:

Project description:

NOTE: A CONTRACTOR OR BUILDER WHO ILLEGALLY USES THIS CERTIFICATION TO OBTAIN BUILDING MATERIALS FOR A PROJECT AT A LOCATION OTHER THAN THE LOCATION LISTED ABOVE, WILL FORFEIT ALL LOCAL ENTERPRISE ZONE BENEFITS.

Signature of Project Representative

Title

Zone Administrator

Date of verification