

VILLAGE OF HARTFORD BOARD MEETING MINUTES  
VILLAGE HALL COUNCIL ROOM  
140 WEST HAWTHORNE STREET  
HARTFORD, ILLINOIS 62048  
July 06, 2021  
6:30 PM

1. Call to order
  - A. Mayor Robertson called the meeting order
2. Pledge of Allegiance
3. Roll Call of Board Members: the following members present: Mayor Robertson, Bernie Caldwell, Carolyn Daniels, Chris Fulkerson, Kristie Luebbert, Bill Moore and Michelle Prickett. Also, present Attorney Chris Donohoo, Village Clerk Nancy Thornburgh, Village Treasurer Chessie Brame, Police Sergeant Dan Geil, Zoning Board Chairman Danny Waugh, and Residents Ricky and Mandi McDaniel's.
4. Establishment of a quorum
5. Approval of the Minutes:
  - A. Board Meeting 6.15.2021 a motion was made by Luebbert, seconded by Daniels to approve the minutes. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye: unanimous
6. Report from the Village Clerk, Nancy Thornburgh
7. Report from Mayor Bill Robertson
  - A. Motion was made by Moore, seconded by Fulkerson to accept the Mayor's appointment of Dana Daniels and Ron Goode to the Planning Commission/Zoning Board. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye: unanimous
  - B. Motion was made by Caldwell, seconded by Fulkerson to accept the Mayor's appointment of Brandon Flanigan as the Assistant Zoning Administrator. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye: unanimous
  - C. The Tower's elevator went into lock down because two (2) young boys jumped up and down while in the elevator. The elevator was in lock down by about 2 hours. The Hartford Fire Department was called out for this issue.
  - D. Internet has been installed at the Tower and the GRRTB will pay half of the Internet charges. The current charges are \$44.00 monthly.
  - E. Motion was made by Luebbert, seconded by Moore to approve the Mayor to sign the 2021 contract renewal with Keith Moran for TIF Coordinator and Economic Development Coordinator. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye: unanimous
8. Report from Attorney, Chris Donohoo
  - Informed the Board that court is back to normal in Alton and the court system will be using the Alton location.
  - Letters have been sent to property owners regarding grass cutting which is being done by the Public Works Department. There were 6 or 7 letters that were sent.

- Mentioned he completed the Ordinance 2021-0-3 that will be covered under the Ordinance Committee by Carolyn Daniels Chairman.
- Mentioned he has not received any of the letters back from the three (3) certified letters that has been sent to the owners of Fas Mart regarding the spills along with invoices from Village of Roxana.

9. Report from Village Engineer - Absent

10. Report from Public Works Department, Doug Preston – Absent

- Bernie Caldwell reported the tree in the alley between E. Maple and Hawthorne that fell during the storm has been removed and taken care of.
- Bernie Caldwell reported that Apex has removed the tree in the 400 block of N. Delmar
- Bernie Caldwell mentioned on Friday July 9, 2021 Oil and Chipping on the Northside is scheduled and notices have been handed out.

11. Report from Fire Department, Chief Jarrod Horyn, Absent

- Chris Fulkerson did mention that South Roxana Fire Department is not running calls and other area departments are helping out. Hartford Fire Department will help when needed.

12. Report from Police Department, Chief Brandon Flanigan, Absent

**Report from Committees:**

13. Safety Committee (**Moore**, Fulkerson, Caldwell)

- a. Motion was made by Moore, seconded by Fulkerson to purchase a New Police Vehicle from Morrow Brothers Ford, 2021 Ford Police Interceptor (Explorer) for \$38,280.00 and approximate cost for equipment and graphics \$8,161.00. Total price \$46,441.00 approximate. This will be replace the Police vehicle that Officer Coleman is using. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett. Nays: None. Motion: unanimous.

14. Ordinance Committee (**Daniels**, Luebbert, Moore)

- a. Discussion about the amendment to the Ordinance 2021-0-3. The language regarding the Five (5%) of Ninety Four Percent (94%) is from the Hotel Tax language. Coleman Campers will pay the percentage twice a year. The percentage of Seventy-Five Percent (75%) will go to the Fire Department and Twenty-Five (25%) will go for maintenance and upkeep to the tower. Coleman Campers are the ones who requested who will receive the money from the license fee.
- b. Motion was made by Daniels, seconded by Moore for Ordinance 2021-0-3, an Ordinance amending the Hartford Village Code Section 39-3-3 License Fee (Travel Trailer Parks). The Section 39-3-3 is amended to remove the \$1,000.00 fee and implement a fee of Five Percent (5%) of Ninety Four Percent (94%) of the business' said gross receipts and shall be used to help the fire department and for the maintenance and upkeep of the tower. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett. Nays: None. Motion: unanimous.

15. Public Works Committee (**Caldwell**, Luebbert, Daniels)

- a. Motion was made by Caldwell, seconded by Luebbert to approve for two (2) Handicap ramps on W. Hawthorne form the North Alley behind R. J's Hideaway at the cost of \$6,000.00 to comply with the ADA. The funds will be taken out of MFTAyes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett. Nays: None. Motion: unanimous.

- b Motion was made by Caldwell, seconded by Fulkerson to have the Street Department fix approximately 10 feet of sidewalk Northside of E. Hawthorne due to water leak damage a few years ago. The concrete cost will be taken out of MFT. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett. Nays: None. Motion: unanimous.

16. Public Utilities Committee (**Fulkerson, Moore, Prickett**)

- a. Discussion regarding resident's late water bills, disconnection and reconnection. Chris Fulkerson called a Public Utilities Committee meeting on Tuesday July 13, 2021 at 6:30 pm at Village Hall

17. Parks & Recreation Committee (**Luebbert, Prickett, Caldwell**)

- Kristie Luebbert and Mayor Bill Robertson went to the park to see about items needing to be repaired or maintained. Kristie put together a list of items and she will be giving the list to Robert Preston to complete.

18. Finance & Public Buildings (**Prickett, Daniels, Fulkerson**) - nothing to report at this time.

19. Allowable claims against the Village

- a Trustee Prickett reported vendor claims of \$117,691.35 plus payroll claims of \$73,062.48, for total claims of \$ 190,753.83. On motion of Prickett, seconded by Moore, it was voted to pay the allowable claims against the village in the total amount of \$190,753.83. Ayes: Caldwell, Daniels, Fulkerson, Luebbert, Moore, and Prickett. Nays: None. Motion: unanimous.

20. Citizens Comments

21. Unfinished Business from the Board


- a. Danny Waugh, Planning/Zoning Chairman gave the recommendation for property owner Ricky and Mandi McDaniel's to build their pole barn on their property. The Planning/Zoning Board had their meeting on June 30, 2021, and no other residents came before the Board.
- b. Motion was made by Fulkerson, seconded by Luebbert to allow Ricky and Mandi McDaniel's to build their pole barn on their property as planned. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye: unanimous
- Discussion regarding Ordinance 2017-0-320 Pole Barn about taking away the Ordinance was recommended to the Board by Danny Waugh, Planning Commission/Zoning Board Chairman.


22. New Business from the Board

- The Hartford Library will have a Blood Drive on Thursday June 8, 2021 from Noon - 4:00pm. They have open times if anyone would like to donate.
- Kristie Luebbert reported on an event held at the Dad's Club in South Roxana for the community. It was very nice and they had a lot of vendors participating.

23. Adjournment at 7:04 p.m.

- A motion by Moore, seconded by Fulkerson to adjourn the meeting. Mayor Robertson asked if there were any discussion. All in favor signify with saying Aye. Those opposed say Nay. Aye: unanimous

  
Nancy Thornburgh, Village Clerk

  
William Robertson, Mayor